**JOB DESCRIPTION – EMPLOYED VEHICLE MECHANIC APPRENTICE**

Job Title: Employed Vehicle Mechanic Apprentice

Job Holder:

Location:

Reports To: Workshop Manager

Significant Relationships:

**OVERALL OBJECTIVE OF ROLE**

* To work for the employer as an employee to serve the employer’s customers through servicing and repair of their vehicles. As well as his / her duties as an employee, the apprentice shall also learn the trade and skills of a Vehicle Mechanic / Fitter for the maintenance of vehicles.

**KEY TASKS AND RESPONSIBILITIES**

The post holder will be responsible under supervision (depending on level achieved) for :-

* Cleaning of vehicle and machine interiors, exteriors, engines and engine components;
* Examination of vehicle and machine systems;
* Periodic servicing of vehicle and machines;
* Replacement and replenishment of components and units;
* Identification and repair of faults in vehicles, machine components and systems;
* Implementation of diagnostic tests;
* Evaluate information and data interpretation of technical information;
* Correct use of tools and equipment;
* Maintain personal, public and workplace cleanliness to protect against all hazards to themselves and all others;
* To maintain and develop relations with customers and clients;
* To work within the requirements of the Health and Safety at Work Act;
* Any other work as required by Management, which is commensurate with the responsibilities of the post.

Signed on behalf Date

of the Company

I have received a copy of this Job Description, read it, understood it and agreed to it.

Signed Date

Print Name